



Sharing a Frog Site

When you create a Frog site, it is automatically Private to you. In order to allow anyone else to see it, you need to Share the Frog site using the link in the Frog bar.

When you select **Share**, the sharing wizard opens. We have a number of options in here to do with copying the Frog site or current page as an assignment. We cover this elsewhere in this module and more in-depth in the assignment module.

The share options also include ePortfolio creation, which is duplicating your Frog site for individuals in a group.

For now, we're just going to look at the Share section.

This first section allows you to add **tags** and **keywords**. These can make it easy to find your Frog site later, add your Frog site to the matching area of FrogDrive and help list your Frog site using the Frog sites list widget, which can be set to display all sites matching a tag or keyword, creating an automatic menu.

This example Frog site is a chemistry lesson. I'm going to tag it as such:

- I select **Curricular** in the dropdown list
- Then **Chemistry** in the new drop down
- Then I select **Add tag**
- Then in my **Year/Stage**, I'm going to select **Year/Stage 3**, as it's a Year 3 lesson
- And hit **Add tag**
- Finally, I'm going to add some relevant keywords. I can type as many as I like, using commas to separate them, and when I'm ready, I select **Add keyword**
- **Remember to select the Add buttons** each time, otherwise the keywords won't be added.
- If I've added a tag or keyword by mistake, I just select the X link on the tag in question.
- Then I select **Next**

From this screen, I can see my site is Private. Selecting on the blue link, I see I have three options here:





- Private
- Public in school
- Public on the web

Private is useful if I don't want anyone finding it by searching. I can still grant individuals access to the Frog site, we'll look at that in a moment.

Public in school means that any logged in user can view the Frog site.

A good example of the differences between Private and Public in school would be the Staff dashboard should be private, but shared with staff, so that students and parents cannot see potentially confidential material. Whereas the student dashboard would be public, so everyone can see it.

There is also the option to make the site **Public on the web**. This means you don't have to log in to view the site, lots of Frog schools use Frog for their website, but it is also useful for additional websites, such as theatre performances, art galleries and community project work.

I'm going to make this site Public in school, by selecting it. I can change all these settings at any time.

At this point, I could select the **Share button**, the wizard will close and the site's sharing access and tags updated.

Sharing in more detail

If I don't select Share, I have the option of directing users to my site. I **can search for any individual, group or profile** and when I select one, I can choose how much access they have.

For instance, I'm going to set my class, 7A-DEM to have View access. This means they can see my Frog site, but cannot interact with it.

I'm going to set a specific student, Amelia Williams to have Contribute access. This will allow Amelia the ability to send images from their FrogSnap app directly to the site, they will be able to post on any forums or walls and will be able to vote on any polls or complete any forms on the site. Contribute is probably the sharing setting you'll use most often.





And I'm also going to give all staff Edit and manage rights. They may be using this Frog site themselves, either with their own classes or as cover and may need to make a change. Edit and manage rights gives them admin control over this Frog site.

Linking directly

The final element of sharing is the **Link to this site** section. This web address works whether or not the site is public on the web. For instance, if I want to send a colleague directly to this site, I can copy this address and email them. They'll need to be logged into Frog first, but this link will still open the address.

It's not exactly human-readable, but I can change that by selecting the Edit link. I now remove the long string of numbers and add my own link in here directly. Frog will run a check on the link to make sure no one else is using it and if it's safe to use, I simply select Done. I can now copy this address and create a link to it, email it to someone, whatever I wish.

Once I'm done, I select the Share button and Frog takes care of the rest, including sending a Frog notification to the individuals letting them know and adding a link to their timeline.

